

EOD WARFARE OFFICER COMMUNITY MANAGER LATERAL TRANSFER APPLICATION CHECKLIST FOR EOD WARFARE TRAINEE (1190)

(Updated 6 November 2024)

This checklist is to be used as a guide for Officers seeking to Lateral Transfer into the EOD Warfare Community. Use this checklist as a guide when submitting your lateral transfer application for the EOD Warfare Officer Program. Read all applicable instructions and reference manuals.

Officers with less than 3 years of commissioned service desiring lateral transfer into EOD Warfare must be warfare/milestone qualified and apply to the annual EOD Lateral Transfer board held in conjunction with the EOD Accessions Board in September each year. Officers with more than 3 years of commissioned service are too senior to apply due to their inability to complete all community career milestones prior to being in-zone for O-4. Applicants must work with their current command and the EOD Warfare OCM to ensure packages are complete and properly submitted. Applicants must also ensure specific requirements for re-designation have been completed according to OPNAVINST 1210.5. Eligible candidates will be instructed on how to complete the screening requirements for board submission.

****Packages are due 30 April 2025****

YG23-YG24 Officers are eligible for FY-26 Lateral Transfer Board

If your warfare qualification is scheduled after the due date, please communicate with EOD OCM Team

PROFESSIONAL DOCUMENTS/EXPLANATION		
Documents needed as part of BASIC APPLICATION		
1	<input type="checkbox"/>	Request for Explosive Ordnance Disposal Warfare Training. See Note (1).
2	<input type="checkbox"/>	Commanding Officer's Endorsement of your Lateral Transfer Package.
3	<input type="checkbox"/>	Letters of Recommendation. No more than 3. See Note (2)
4	<input type="checkbox"/>	EOD Resume Form.
5	<input type="checkbox"/>	Assessment by an EOD Executive Officer. See Note (3)
6	<input type="checkbox"/>	FITREPS. See Note (4)
7	<input type="checkbox"/>	College Transcripts (from all colleges attended).
8	<input type="checkbox"/>	Personal Award citation(s).
9	<input type="checkbox"/>	Optional - PRIMS Printout.
10	<input type="checkbox"/>	Optional – Joint Service Transcript (JST). See Note (5)
11	<input type="checkbox"/>	"Passport Style" photo (Head & Shoulders) – JPEG format
MEDICAL DOCUMENTS		
12	<input type="checkbox"/>	Report of Medical Examination (DD 2808). Include all attachments & consults. Must be completed in accordance with NAVMED P-117 and signed by Undersea Medical Officer (UMO).
13	<input type="checkbox"/>	Report of Medical History/Accessions Medical History (DD 2807-1/DD 2807-2). Include all attachments & consults. Must be completed in accordance with NAVMED P-117.
	<input type="checkbox"/>	Preferred method for submitting your package to the board is via email to the EOD OCM at eod_ocm.fct@navy.mil or encrypted via DODSAFE .

Notes:

- (1) Refer to MILPERSMAN 1210-230.
- (2) Letters of Recommendation (LOR) should be addressed to "President, EOD Warfare Officer Accession Board." LORs should highlight your accomplishments, character, and leadership potential.
- (3) Must have a completed Resume and passing Physical Screening Test (MILPERSMAN 1220-410) prior to contacting EOD OCM to set up EOD Executive Officer assessment (EOD POC located under "Contact Information"). **Please coordinate early (NLT 15MAR25) with OCM to schedule an XO interview. Last minute requests will be denied.**
- (4) Submit all FITREPS since commissioning.
- (5) Obtain from <https://jst.doded.mil/jst/>

Additional Resources

Program Authorization 100E

MILPERSMAN 1220-410 – PST STANDARDS AND PROCEDURES

Navy EOD Community Overview

OPNAVINST 1210.5B Lateral Transfer

MILPERSMAN 1212-010 – LATERAL TRANSFER and CHANGE OF DESIGNATOR CODES